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Building Peace

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## GPPAC Gender - Policy and Advocacy Internship

<b>Starting date</b>	09 April 2018
<b>Duration</b>	3 months (4 days a week)
<b>Location</b>	GPPAC Foundation in The Hague, the Netherlands
<b>Deadline</b>	20 March 2018

*Please note that the position is unpaid. We will provide EUR 150 per month to cover expenses.*

### About GPPAC

The GPPAC Foundation is a non-governmental organisation that promotes conflict prevention and peacebuilding strategies and supports and connects people working for peace worldwide. It is the Global Secretariat of the Global Partnership for the Prevention of Armed Conflict (GPPAC), a network of civil society organisations working in this field. See: [www.gppac.net](http://www.gppac.net).

We facilitate connections between network members for learning and knowledge exchange, and we work to make sure that the voices of local civil society organisations are heard in national and international policy arenas.

GPPAC seeks to build a new international consensus on the way in which we approach violent conflict, calling for a fundamental change: a shift from reaction to prevention.

### About the GPPAC Internship Programme

Interns are invaluable to GPPAC, as they support our programmes with a great deal of enthusiasm and dedication. In turn, we aim to provide our interns with a useful learning experience for professional development. In addition to on-the-job learning about the programme they intern with, interns will gain an overview of the workings of our organisation and network as a whole. We also provide a series of short workshops over the duration of the internship, on topics ranging from the theoretical (how to analyse a conflict) to the practical (how to develop a project budget). Each intern, together with their supervisor, sets personal learning goals, which are monitored throughout the internship.

### Internship Gender – Policy and Advocacy

The Knowledge, Practice and Advocacy team facilitates the knowledge exchange and development amongst GPPAC members on specified themes within the conflict prevention field. It enables a unique clearing house of civil society generated knowledge, through collecting, sorting and documenting experiences, lessons learned and best practices on conflict prevention. The programme products also feed into GPPAC advocacy and outreach strategies at different levels.

The Gender programme supports GPPAC regions and other programmes in integrating gender sensitive peacebuilding perspectives into their work and contributes a conflict prevention perspective to global advocacy efforts on women, peace and security issues. GPPAC builds on and promotes women's active leadership in conflict prevention and links this to the global advocacy for the full implementation of UNSCR 1325 on Women, Peace and Security and other relevant policy processes.

This internship has a focus on Gender activities under the supervision of the Coordinator Gender (based in Belgrade, Serbia) and on the Sustainable Development Goals under the supervision of the Managing Adviser Policy and Advocacy.



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## Tasks

The tasks of this internship will include, amongst others

### Gender programme

- Assist with the preparations, implementation and reporting for the Gender Focal Point meeting in April;
- Attend meetings related to women, peace and security agenda (National Action Plan on UN Security Council Resolution 1325 etc.) in the Netherlands and Brussels, and report to the Gender Coordinator and GPPAC staff;
- Propose and develop content for the Gender Focal Points Update;
- Support GPPAC's involvement in the working groups on Women Peace and Security (NATO Civil Society Advisory Panel on Women, Peace and Security, NGO Working group on WPS, etc) (fact finding, proofread reports, consolidate input, liaise with members);
- Support fundraising for the gender programme - fact finding, checking eligibility, collecting suggestions;
- Help with policy analysis - summarizing, fact-finding, etc.

### Policy and Advocacy

- Further the work of GPPAC on the Sustainable Development Goals, particularly on Goal 16 on peaceful and inclusive societies, including development of capacity building approaches, support to organising capacity building meetings and contribute to the writing of policy notes on how GPPAC's work and achievements have contributed to the SDGs;
- Provide support in the coordination and actions of GPPAC working groups (with GPPAC members from across the globe).

### General task(s)

- General office support and support to fundraising beyond the assigned programme tasks, when requested (we will endeavour to keep daily organisational tasks to a minimum).

## Requirements

- Relevant educational background (university level), preferably in peace and conflict studies, international relations, political science or a related field.
- Familiarity and understanding of the civil society sector.
- Excellent command of written and spoken English, knowledge of other languages a strong advantage, particularly Russian is a strong advantage.
- Strong communication skills.
- Strong organisational skills, ability to manage assigned tasks and work to deadlines;
- Demonstrated research and analytical skills.
- Proactive, able to work independently, problem-solve and show initiative.
- Systematic, meticulous eye for detail.
- High level of computer literacy, in particular use of Word, Excel and online tools.

## How to apply

Please send your CV, a cover letter explaining your motivation and how you fit the requirements, and a writing sample (can be an essay, article, etc.) to **Maja Vitas Majstorovic**, [m.vitas\[at\]gppac.net](mailto:m.vitas@gppac.net) and **Pascal Richard**, [p.richard\[at\]gppac.net](mailto:p.richard@gppac.net), with just **Internship Gender - Policy and Advocacy** in the subject line. The deadline for receipt of applications is **20 March 2018, 09:00 Netherlands time**. We will only consider complete applications.



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Interviews will take place in the week of 26 March 2018. We normally receive a considerable amount of applications for internships. Only shortlisted candidates will be contacted. For progress in the recruitment process, please consult our website.