



A Network of People
Building Peace

GPPAC Internship Human Security

Starting date 04 September 2017
Duration 4 months (4 days a week)
Location GPPAC Foundation in The Hague, the Netherlands
Deadline 08 August 2017

Please note that the position is unpaid. We will provide EUR 150 per month to cover expenses.

About GPPAC

The GPPAC Foundation is a non-governmental organisation that promotes conflict prevention and peacebuilding strategies and supports and connects people working for peace worldwide. It is the Global Secretariat of the Global Partnership for the Prevention of Armed Conflict (GPPAC), a network of civil society organisations working in this field. See: www.gppac.net

We facilitate connections between network members for learning and knowledge exchange, and we work to make sure that the voices of local civil society organisations are heard in national and international policy arenas.

GPPAC seeks to build a new international consensus on the way in which we approach violent conflict, calling for a fundamental change: a shift from reaction to prevention.

About the GPPAC Internship Programme

Interns are invaluable to GPPAC, as they support our programmes with a great deal of enthusiasm and dedication. In turn, we aim to provide our interns with a useful learning experience for professional development. In addition to on-the-job learning about the programme they intern with, interns will gain an overview of the workings of our organisation and network as a whole. We also provide a series of short workshops over the duration of the internship, on topics ranging from the theoretical (how to analyse a conflict) to the practical (how to develop a project budget).

Each intern, together with their supervisor, sets personal learning goals, which are monitored throughout the internship.

Internship Knowledge and Practice – Human Security

The Knowledge, Practice and Advocacy Team strategy facilitates the knowledge exchange and development amongst GPPAC members on specified themes within the conflict prevention field. We seek to link global conflict prevention theory and policy to local practice and vice-versa. The network enables a unique clearing house of civil society generated knowledge, through collecting, sorting and documenting experiences, lessons learned and best practices on conflict prevention. The programme products also feed into GPPAC advocacy and outreach strategies at different levels. Key areas of work include organising learning exchanges, coordinating GPPAC internal updates to share information with and among GPPAC members, and assisting in the production of conflict analyses, policy and practice briefs.

This internship has a focus on knowledge and practice activities under the supervision of the Managing Adviser Human Security.

Tasks

The tasks of the this internship include, amongst others:

- Support logistical, content preparation and follow up (notably report writing) of network meetings, including a Human Security learning exchange and working group meeting in October.
- Support the production of training resources and briefings for the Improving Practice working group.
- Reorganise and update the website for the Handbook on Human Security (www.humansecuritycoordination.org) based on updates from users.
- Liaise with authors and organisations involved in the Empowerment & Protection publication



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(www.storiesofhumansecurity.net) to produce updates on two chapters and related communication strategies.

- Support the integration of conflict analysis in GPPAC work processes.

GPPAC Update

- Take the lead - by coordinate with staff and the other interns - in compiling and editing information for the GPPAC Update sent out once every two weeks to the GPPAC members. The newsletter provides GPPAC members with internal and external updates, serves as a place to share members' own news and includes information about relevant resources and opportunities.

General task(s)

- Some general office support beyond the assigned programme tasks, when requested (daily organisational tasks will be kept to a minimum).

Requirements

- Relevant educational background (university level), preferably in peace and conflict studies, international relations, political science or a related field.
- Familiarity and understanding of the civil society sector.
- Excellent command of written and spoken English, knowledge of other languages (in particular French, Spanish, Arabic or Russian) a strong advantage.
- Strong communication skills.
- Strong organisational skills, ability to manage assigned tasks and work to deadlines.
- Demonstrated research and analytical skills.
- Proactive, able to work independently, problem-solve and show initiative.
- Systematic, meticulous eye for detail.
- High level of computer literacy

How to apply

Please send an email with your CV, a cover letter explaining your motivation and how you fit the requirements, and a writing sample (can be an essay, article, etc.) to **Jenny Aulin** via j.aulin@gppac.net with just "**Internship Humans Security**" in the subject line. We will only consider complete applications.

The deadline for receipt of applications is **8 August 2017 at 12pm**. Interviews will take place in the week of 14 August.

We normally receive a considerable amount of applications for internships and we therefore **only contact shortlisted candidates**. For progress in the recruitment process, please consult our website <http://www.gppac.net/work-with-us>.